

GUIDELINES FOR ARRIVALS AND DISMISSALS BY CAR

The **#1 priority** of St. Raphael School is the safety of our students at all times. This is especially true during the arrival and dismissal of the students. All policies and procedures are based on this.

ARRIVAL:

- AM drop off uses a single lane only. Cars are in the right lane, buses are in the left lane.
- Students may not exit cars behind the rectory's garage.
- Please have child exit car on the passenger side of car. If they must exit from the driver's side please pull over so you are not in the line of traffic.
- Pull car all the way up to where the traffic control monitor (Mr. Violand) has indicated. Do not leave spaces between cars.
- If your child has left an item in the car please hand it to Mr. Violand and he will bring it into school. This will save you an unnecessary trip and keep traffic moving.
- Traffic is heaviest from 8:45 - 8:55. You might want to arrive 5 minutes earlier so as not to get caught in the traffic jam.
- **All students should be in homerooms by 8:55.**

DISMISSAL:

- PM pick-up uses a double lane.
- Car riders and walkers are dismissed from their classrooms at 3:20.
- **Please turn off your car's engine while waiting.**
- NO child is to enter a car when it is located on the other side of the rectory's garage. We must be able to see the students at all times.
- Please **DO NOT** leave your car unattended when it is parked in the line of traffic.
- If your child is Not there when you arrive, please pull to the side and out of the line. You may want to drive around the block and re-enter or park at the rear of the parking lot.
- No car is to move until all children are in their cars or safely back in the safety zone.

For the safety of the students please drive slowly when on the school property. You never know when a child might dash out in front of a car.

Safety patrol has been assigned to the end of the driveway for the walkers. Please observe the policies they are enforcing.

School policy prohibits the dropping off and picking up of students other than on school property. This is for your child's safety!