

May 12, 2009

Dear Parents,

The St. Raphael Athletic Commission will use the following procedure for Medical Forms for the 2009-10 School and athletic year. In the past we have encountered numerous problems trying to get signed and completed medical forms for participants in the various sports, especially the fall sports. If a completed form is not in the parish files prior to the child practicing or participating in any parish sponsored sport or activity, we are violating CYO rules and perhaps jeopardizing the availability of the sport/activity for the parish.

To avoid problems this coming year and going forward, we will require parents and student participants to do the following for each of the Fall Sports/activities (Football, Flag Football, Cross Country, and Girls Volleyball):

- Obtain a blank CYO medical form and an Emergency Medical Authorization Form at the time of registration or download from the parish website:
www.saintraphaelparish.com
- Have a physical exam and get the form completed and signed by a physician, a parent, and the athlete.
- Sign the Emergency Medical Authorization Form (Note: The EMA may be on the back of the CYO medical form, or it may be a separate sheet.)
- **Please make a photocopy of the medical form and EMA for your records**
- The completed and signed medical form and Emergency Medical Authorization must be returned by July 27, 2009 by mail or delivering it to the parish office addressed to:

Ms. Jennifer Atkinson,
C/o St. Raphael Athletic Commission
St. Raphael Parish
525 Dover Center Rd.
Bay Village, OH 44140

- You will not receive information about practices and your child will not be allowed to participate in a practice or game until the forms are properly completed, signed and returned to Jennifer. **THERE WILL BE NO EXCEPTIONS.**

Practice for fall sports may officially begin on August 3rd. It is your responsibility to meet these deadlines so that your child may participate from the start of practices. Once a form is completed for a Fall sport, it is kept in the parish file and you will not be asked to complete another one if your child participates in Winter or Spring sports in 2009. Important note:

Medical forms are valid for 13 months from the date of the physician's signature.

Thank you for your cooperation and consideration and we look forward to a fun and exciting fall season.

St Raphael Athletic Commission